

# Coordinating Committee Meeting

Wednesday – July 20, 2011

## 2012 OPERATING BUDGET Revised Proposal

Revenues



Expenses

Presented By – Chief Bryan Litsey



# 2012 BUDGET PROCESS

## CHIEF'S COMMENTS

- This is my thirteenth year of preparing and presenting a budget as the chief executive officer for the South Lake Minnetonka Police Department (SLMPD).
- Each time the primary object has been to develop a realistic, yet lean and efficient budget proposal that adequately provides for the mission of the organization with an eye toward the future.
- This has been particularly challenging in recent years with a sluggish economy that has been slow to recover from the recession.



# 2012 BUDGET PROCESS

## CHIEF'S COMMENTS

- There are some unique aspects of preparing an annual operating budget for a joint powers organization.
- The process starts sooner and involves multiple layers of review prior to being considered for approval by the respective City Councils.
- Transparency during the budget process is important and a new web-based feature has opened up the process even further.
- This is the first time interested individuals can go to [www.southlakepd.com](http://www.southlakepd.com) to track the budget process and gain access to downloadable information that is updated regularly.



# 2012 BUDGET PROCESS

## CHIEF'S COMMENTS

- The Chief of Police for the SLMPD has a greatly expanded role given the autonomy of being a joint powers organization.
- Many of the duties are akin to that of a city manager with additional financial responsibilities.
- This extends to the budget process, where the Chief of Police is charged with shepherding through a budget proposal that has the support of the Coordinating Committee and is ultimately approved by the member City Councils.



# 2012 BUDGET PROCESS

## CHIEF'S COMMENTS

- This revised proposal is a culmination of what has transpired during the budget process to date.
- Preliminary budget considerations were discussed at the Coordinating Committee Meeting held on May 11, 2011.
- These were incorporated into an initial budget proposal developed by staff and presented at the Coordinating Committee Work Session held on June 27, 2011.
- Further refinements have been made based on the direction received at the work session and input from the negotiation team that represents the Coordinating Committee during contract talks with the union.



# 2012 BUDGET PROCESS

## CHIEF'S COMMENTS

- A considerable amount of reference material has been generated up to this point, including two comprehensive PowerPoint presentations and a budget memorandum specifically addressing observations about overtime expenses.
- Not only are they part of the packet for this meeting, but they can be viewed and downloaded from the SLMPD web site.
- The intent of this revised proposal is to provide a workable budget for 2012 absent any anomalies and/or unforeseen conditions.
- It sustains current operations while addressing some future needs.



# 2012 BUDGET PROCESS

## CHIEF'S COMMENTS

- Personnel costs should be less of a factor on the expense side, although the expiring labor agreement with union employees has yet to be negotiated for 2012.
- The good news is that for the first time in years health insurance rates are expected to decrease rather than increase.
- Other expense considerations include additional costs associated with the transition to a new record management system and additional capital needed to support an adequate vehicle fleet rotation schedule.
- Declining revenues continue to be an issue, most notably state aid payments associated with police pensions and disability benefits.



# 2012 BUDGET PROCESS

## CHIEF'S COMMENTS

- Another factor that comes into play for 2012 is an adjustment to the funding formula used to determine each member city's percentage contribution toward the operating budget.
- An arbitration ruling in 2006 reset these percentages and locked them in for the next five years (2007-2011).
- These percentages first become eligible for adjustment in 2012 and every five-year period thereafter based on three determining factors (population, tax capacity and police statistical data).



# 2012 BUDGET PROCESS

## CHIEF'S COMMENTS

- An administrators group sanctioned through the Coordinating Committee has been working on the reallocation formula for 2012.
- These preliminary figures were released at the budget work session held on June 27, 2011 and have been included in this budget packet.
- Although these new percentages have yet to be finalized for the 2012 budget year, an illustration of the impact has been included with the budget spreadsheets.



# 2012 BUDGET PROCESS

## CHIEF'S COMMENTS

- Looking forward, it is important not to lose site of the findings and recommendations made by the Strategic Planning Group (SPG) in their published report dated May 11, 2008.
- This Strategic Action Plan is still posted on the SLMPD web site and serves as a good reminder of the unfinished business needing to be addressed once economic conditions improve.
- Central to their recommendations is for the SLMPD to increase its current complement of police officers.
- Doing more with less can only stretch so far before core operations and safety become compromised.



# 2012 BUDGET PROCESS

## CHIEF'S COMMENTS

- The SLMPD has been on this threshold for a number of years and this critical staffing concern needs to be funded sooner rather than later.
- Attempts have been made to secure a COPS grant for this purpose, but competition has been immense for the limited amount of money available through this federally funded program.
- The vast majority of applicants have not received funding, with the SLMPD being among this group.
- This is no reflection on the need, but rather, demand far exceeding the available funding.



# South Lake Minnetonka Police Department

Proudly Serving the Communities of Excelsior, Greenwood, Shorewood and Tonka Bay

[www.southlakepd.com](http://www.southlakepd.com)



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- Crime Prevention
- Child Safety
- Community Alerts
- Alcohol/Tobacco Compliance
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### EMAIL ALERTS

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### NEWS AND EVENTS

Tuesday, July 19, 2011

[All News](#)

### HELP RESOURCES

#### 2012 Budget Process Underway

Please click the heading above or the budget icon on the right side of the home page to track the 2012 budget process for the South Lake Minnetonka Police Department. - [View Story...](#)

#### Minnesota Weather Threats - Anytime, Anywhere

Last year, Minnesota experienced 113 tornadoes - [View Story...](#)

#### Are You And Your Family Prepared For an Emergency?

FEMA reminds Americans to make sure their family is prepared as they "spring forward" this year. - [View Story...](#)

#### Minnesota's Night To Unite 2011

The South Lake Minnetonka Police Department is proud to be part of Minnesota's Night To Unite campaign on Tuesday, August 2, 2011. - [View Story...](#)

#### Help Police Fight Crime!

A local law enforcement agency has launched a web blog that invites the public to assist in identifying surveillance video images. - [View Story...](#)

#### Inhalant Abuse Information for Parents

Parents, want to learn how to keep your kids away from inhalant abuse? - [View Story...](#)

#### Uniform Hennepin County Curfew Law

The SLMPD would like to remind kids and parents that the Uniform Hennepin County Curfew Law must be observed. - [View Story...](#)

#### How Quickly Could We Find You in an Emergency?

In an emergency, minutes, even seconds, can count. Police officers, firefighters, and paramedics can be delayed in reaching you if they have difficulty finding your home. - [View Story...](#)

#### Free Gun Locks Available

The South Lake Minnetonka Police Department is dedicated to keeping children safe from firearms. In partnership with Project ChildSafe, the SLMPD has free gun locks available for residents of Excelsior, Greenwood, Shorewood, or Tonka Bay. - [View Story...](#)

#### Labor Day DWI Mobilization: Drunk Driving – Over the Limit. Under Arrest

Starting August 20th, the South Lake Minnetonka Police Department and surrounding agencies will enhance DWI patrols - [View Story...](#)

#### Click it or Ticket

Seat Belt and Child Seat Enforcement has been Stepped Up - [View Story...](#)

#### Emergencies 911

Non-emergencies  
**763-525-6210**

Administrative Office

**952-474-3261**

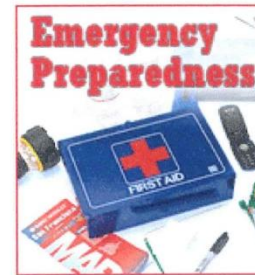
[info@southlakepd.com](mailto:info@southlakepd.com)

Poison Control Center

**1-800-222-1222**



Track Budget Process



## STRATEGIC ACTION PLAN

Strategic Planning Process



[LEARN MORE](#)

# Strategic Planning Group



*Strategic Planning Group Meeting - April 22, 2008*

# 2012 OPERATING BUDGET REVISED PROPOSAL



Proudly Serving

*Excelsior, Greenwood, Shorewood and Tonka Bay*

## Coordinating Committee Meeting

Wednesday - July 20, 2011

Prepared by Chief Bryan Litsey

[www.southlakepd.com](http://www.southlakepd.com)



# 2012 OPERATING BUDGET

## Revised Proposal

Coordinating Committee Meeting – July 20, 2011

### Contributions from Member Cities - Year 2012

#### Arbitration Allocation Formula (2007-2011)

MEMBER CITY	TOTAL AMOUNT	% SHARE	\$ SHARE	\$ INCREASE OVER 2011
Excelsior	\$2,035,700	27.0%	\$549,639	\$14,121
Greenwood	\$2,035,700	8.0%	\$162,856	\$4,184
Shorewood	\$2,035,700	50.0%	\$1,017,850	\$26,150
Tonka Bay	\$2,035,700	15.0%	\$305,355	\$7,845

<b>2012 Total Contributions from Member Cities</b>	<b>\$2,035,700</b>	
<b>2011 Total Contributions from Member Cities</b>	<b>\$1,983,400</b>	
<b>Dollar Increase Over 2011</b>	<b>\$52,300</b>	
<b>Percentage Increase Over 2011</b>	<b>2.6%</b>	



# 2012 OPERATING BUDGET

## Revised Proposal

Coordinating Committee Meeting – July 20, 2011

### Contributions from Member Cities - Year 2012

#### Preliminary Reallocation Formula (2012-2016)

MEMBER CITY	TOTAL AMOUNT	% SHARE	\$ SHARE	\$ INCREASE OVER 2011
Excelsior	\$2,035,700	28.0532%	\$571,079	\$35,561
Greenwood	\$2,035,700	8.4747%	\$172,519	\$13,847
Shorewood	\$2,035,700	48.4887%	\$987,085	-\$4,615
Tonka Bay	\$2,035,700	14.9834%	\$305,017	\$7,507

<b>2012 Total Contributions from Member Cities</b>	<b>\$2,035,700</b>	
<b>2011 Total Contributions from Member Cities</b>	<b>\$1,983,400</b>	
<b>Dollar Increase Over 2011</b>	<b>\$52,300</b>	
<b>Percentage Increase Over 2011</b>	<b>2.6%</b>	



# 2012 BUDGET PROCESS

## PROPOSED MOTION

Staff is recommending that the Coordinating Committee adopt the motion below supporting the revised budget proposal as presented.

### Proposed Motion:

Motion to accept the 2012 Operating Budget Proposal as presented at the Coordinating Committee Meeting on July 20, 2011. Further, that this budget proposal be forwarded to the member City Councils with a recommendation for approval prior to September 1, 2011.