

2013 OPERATING BUDGET



Coordinating Committee Work Session

Preliminary Staff Proposal - Subject to Change

Wednesday - June 20, 2012

Prepared by Chief Bryan Litsey

SOUTH LAKE MINNETONKA POLICE DEPARTMENT

2013 Operating Budget - Preliminary Staff Proposal

Projected Expenses - Subject to Change

Coordinating Committee Work Session

Wednesday - June 20, 2012

ITEM	CATEGORY	AMOUNT
50100	Salaries - Full-Time	\$1,234,000
50200	Salaries - General Overtime	\$36,000
50230	Salaries - Reimbursed Overtime	\$41,000
50300	Salaries - Part-Time	\$97,200
50500	Social Security & Medicare	\$29,700
50600	PERA Pensions	\$186,300
50700	Insurance Benefits	\$241,600
51000	Contracted Services	\$17,000
52100	Equipment Leases	\$34,000
52200	Repairs & Maintenance	\$43,700
52300	Utilities	\$61,500
52400	Janitorial & Cleaning	\$11,000
52500	Printing & Publishing	\$3,200
52800	Care of Persons	\$100
53000	Supplies	\$76,000
54000	Uniforms & Gear	\$14,000
54500	Training & Conferences	\$12,900
56000	Insurance	\$58,000
56100	Subscriptions & Memberships	\$3,200
57000	Special Projects	\$14,000
58000	Capital Outlay	\$70,000
59000	Undesignated Allocation	\$0
	TOTAL PROJECTED EXPENSES	\$2,284,400

**SOUTH LAKE MINNETONKA POLICE DEPARTMENT
2013 Operating Budget - Preliminary Staff Proposal**

Projected Revenues - Subject to Change

Coordinating Committee Work Session

Wednesday - June 20, 2012

ITEM	CATEGORY	AMOUNT
40110	Court Overtime	\$4,500
40120	Excelsior Park and Dock Patrol	\$20,700
42100	State Police Officer Aid	\$93,000
42200	State Training Reimbursement	\$4,500
43100	Minnetonka School District	\$7,000
43200	Administrative Requests	\$4,000
43400	Special Policing Details	\$26,000
44000	Investment Income	\$4,500
46400	Forfeitures	\$1,500
46500	Grant Reimbursements	\$26,500
46600	Other Reimbursements	\$3,000
	TOTAL PROJECTED REVENUES	\$195,200
	<i>Expenses in Excess of Revenues</i>	\$2,089,200

	PROJECTED COST TO MEMBER CITIES	\$2,089,200
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**SOUTH LAKE MINNETONKA POLICE DEPARTMENT
2013 Operating Budget - Preliminary Staff Proposal**

Coordinating Committee Work Session

Wednesday - June 20, 2012

Contributions from Member Cities - Year 2013

Reallocation Formula (2012-2016)

MEMBER CITY	TOTAL AMOUNT	% SHARE	\$ SHARE	\$ INCREASE OVER 2012
Excelsior	\$2,089,200	28.0532%	\$586,087	\$15,008
Greenwood	\$2,089,200	8.4747%	\$177,053	\$4,534
Shorewood	\$2,089,200	48.4887%	\$1,013,027	\$25,942
Tonka Bay	\$2,089,200	14.9834%	\$313,033	\$8,016

2013 Total Contributions from Member Cities	\$2,089,200	<p>The funding formula used to determine each member city's percentage contribution toward the operating budget is based on an arbitration ruling in 2006. Every five years the funding formula is subject to adjustment based on the criteria set forth in this ruling. The 2012 operating budget was the first time since the ruling took effect that the funding formula was subject to adjustment. An administrators group established by the Coordinating Committee worked on the reallocation formula that was subsequently sanctioned by the member cities and incorporated into the 2012 operating budget. The reset funding formula is not subject to change again until 2017.</p>
2012 Total Contributions from Member Cities	\$2,035,700	
Dollar Increase Over 2012	\$53,500	
Percentage Increase Over 2012	2.6%	

Contributions from Member Cities - Year 2012

MEMBER CITY	TOTAL AMOUNT	% SHARE	\$ SHARE	\$ INCREASE OVER 2011
Excelsior	\$2,035,700	28.0532%	\$571,079	\$35,561
Greenwood	\$2,035,700	8.4747%	\$172,519	\$13,847
Shorewood	\$2,035,700	48.4887%	\$987,085	-\$4,615
Tonka Bay	\$2,035,700	14.9834%	\$305,017	\$7,507
Totals			\$2,035,700	\$52,300

SOUTH LAKE MINNETONKA POLICE DEPARTMENT
2013 Operating Budget - Preliminary Staff Proposal

Coordinating Committee Work Session - June 20, 2012

Proposed 2013 Operating Budget and 2012 Revised Operating Budget
2011 Operating Budget Information (Budget/Actual)

OPERATING BUDGET EXPENSES							
Item	Category	Proposed 2013	Budgeted 2012	Inc(Dec)	Change	Budgeted 2011	Actual 2011
50100	Salaries - Full-time	\$1,234,000	\$1,204,700	\$29,300	2.4%	\$1,185,500	\$1,144,270
50200	Salaries - General Overtime	\$36,000	\$38,000	(\$2,000)	-5.3%	\$37,800	\$25,841
50200	Salaries - Reimbursed Overtime	\$41,000	\$38,000	\$3,000	7.9%	\$38,000	\$32,165
50300	Salaries - Part-Time	\$97,200	\$96,400	\$800	0.8%	\$95,600	\$81,734
50500	Social Security & Medicare	\$29,700	\$29,000	\$700	2.4%	\$28,600	\$25,709
50600	PERA Pensions	\$186,300	\$182,000	\$4,300	2.4%	\$179,000	\$171,317
50700	Insurance Benefits	\$241,600	\$236,000	\$5,600	2.4%	\$239,500	\$231,833
51000	Contracted Services	\$17,000	\$17,000	\$0	0.0%	\$14,000	\$14,817
52100	Equipment Leases	\$34,000	\$30,000	\$4,000	13.3%	\$30,000	\$28,562
52200	Repairs & Maintenance	\$43,700	\$43,000	\$700	1.6%	\$43,200	\$45,512
52300	Utilities	\$61,500	\$59,200	\$2,300	3.9%	\$62,000	\$59,933
52400	Janitorial & Cleaning	\$11,000	\$11,000	\$0	0.0%	\$11,600	\$10,582
52500	Printing & Publishing	\$3,200	\$3,200	\$0	0.0%	\$3,200	\$2,297
52800	Care of Persons	\$100	\$100	\$0	0.0%	\$100	\$0
53000	Supplies	\$76,000	\$74,100	\$1,900	2.6%	\$70,500	\$74,355
54000	Uniforms & Gear	\$14,000	\$13,800	\$200	1.4%	\$13,600	\$16,308
54500	Training & Conferences	\$12,900	\$12,900	\$0	0.0%	\$10,100	\$10,990
56000	Insurance	\$58,000	\$60,000	(\$2,000)	-3.3%	\$60,000	\$60,000
56100	Subscriptions & Memberships	\$3,200	\$2,900	\$300	10.3%	\$2,900	\$3,686
57000	Special Projects	\$14,000	\$13,600	\$400	2.9%	\$12,700	\$12,580
58000	Capital Outlay	\$70,000	\$68,000	\$2,000	2.9%	\$50,000	\$50,000
59000	Undesignated Allocation	\$0	\$0	\$0	0.0%	\$0	\$0
TOTAL PROJECTED EXPENSES		\$2,284,400	\$2,232,900	\$51,500	2.3%	\$2,187,900	\$2,102,491

OPERATING BUDGET REVENUES							
<i>(Does Not Include Contributions from Member Cities)</i>							
Item	Category	Proposed 2013	Budgeted 2012	Inc(Dec)	Change	Budgeted 2011	Actual 2011
40110	Court Overtime	\$4,500	\$5,000	(\$500)	-10.0%	\$5,500	\$4,327
40120	Excelsior Park and Dock Patrol	\$20,700	\$20,700	\$0	0.0%	\$21,000	\$17,082
42100	State Police Officer Aid	\$93,000	\$97,000	(\$4,000)	-4.1%	\$102,000	\$90,834
42200	State Training Reimbursement	\$4,500	\$4,500	\$0	0.0%	\$5,500	\$4,544
43100	Minnetonka School District	\$7,000	\$7,000	\$0	0.0%	\$7,000	\$6,838
43200	Administrative Requests	\$4,000	\$4,000	\$0	0.0%	\$3,500	\$3,974
43400	Special Policing Details	\$26,000	\$25,000	\$1,000	4.0%	\$25,000	\$25,050
44000	Investment Income	\$4,500	\$4,500	\$0	0.0%	\$4,500	\$1,883
46400	Forfeitures	\$1,500	\$1,500	\$0	0.0%	\$1,000	\$604
46500	Grant Reimbursements	\$26,500	\$26,000	\$500	1.9%	\$26,500	\$20,665
46600	Other Reimbursements	\$3,000	\$2,000	\$1,000	50.0%	\$3,000	\$3,162
TOTAL PROJECTED REVENUES		\$195,200	\$197,200	(\$2,000)	-1.0%	\$204,500	\$178,963
Expenses in Excess of Revenues		\$2,089,200	\$2,035,700	\$53,500	2.6%		
PROJECTED COST TO MEMBER CITIES		\$2,089,200	\$2,035,700	\$53,500	2.6%		