

SUMMARY MINUTES

1. CALL TO ORDER – ROLL CALL – APPROVAL OF AGENDA

Mayor Jennings called the quarterly meeting to order at 5:33 P.M.

Present: Committee Members Fletcher, Jennings, Labadie and Ringate; Chief of Police Ballsrud, Lieutenant O'Keefe, Administrator Holtan; Excelsior City Manager Luger; Shorewood Administrator Nevinski, Tonka Bay Administrator Peters.

Chief Ballsrud added a supplemental binder with the memo and information on the funding formula collaboration under item 9 on the agenda. Item will become item 9A.

Motion by Mayor Labadie to approve agenda as modified and include the supplementing agenda that was distributed today. Mayor Ringate seconded. Motion carries 4/0.

2. CONSENT AGENDA

A. Summary Minutes

1. July 23rd, 2025 – Special Session
2. October 8th, 2025 – Quarterly Meeting
3. December 17th, 2025 – Quarterly Meeting
4. February 4th, 2026 – Special Session
5. March 6th, 2026 – Special Session

B. Verifieds

1. January – March – Verifieds

C. Monthly Budget vs. Actual Reports

1. January – March - Budget

Motion by Mayor Ringate to approve the consent agenda. Mayor Labadie seconded. Motion carries 4/0.

3. MATTERS FROM THE FLOOR - None

4. KRAUSE ANDERSON - BUILDING

A. Tim Kittila from Kraus Anderson presented the facility condition assessment

1. Completed sight interviews, stamping (identifying assets, deferred maintenance, etc.)
2. Took the findings and put together a cost analysis
3. Review of Kraus Anderson portal & report findings

5. EXCELSIOR ROTARY – 4TH OF JULY

- A. Members of Excelsior Rotary were present – Scott Gerlicher & Zarir Erani to discuss the intent of Excelsior Rotary to fund the fireworks and asking for support from the cities to assist in funding the public safety aspect
 - I. Will fundraise for fireworks
- B. Public safety costs estimated to be around \$21,000 for 2026
- C. Shorewood has \$7,500 to put towards public safety costs, Excelsior has nothing budgeted and Tonka Bay needed to check
- D. Excelsior Rotary has obtained the barge and the fireworks, but not the permits
 - I. HCSO Water Patrol has staff ready, but just waiting on the permits
- E. Excelsior Rotary to reach out to the Chamber to see if they would run point and give a briefing
- F. SLMPD to facilitate a budget with more precise numbers from HCMC, EFD, Orono & SLMPD
- G. SLMPD Coordinating Committee to come to a decision by mid-next week. If Chamber is unable to run point, will re-evaluate Rotary doing fireworks. Will rediscuss mid-next week

6. EXCELSIOR CODE ENFORCEMENT / PARK SERVICE OFFICERS

- A. Each city to bring the proposal back to their respective councils

Motion by Mayor Labadie to bring the issue relating to Excelsior Code Enforcement & Park Service Officers to each respective City Councils. Mayor Fletcher amended to include language of “recommend to approve”. Mayor Labadie accepted amended motion. Mayor Ringate seconded. Motion carries 4/0.

7. APPROVAL OF VEHICLE PURCHASE

- A. SLMPD to provide information of budget line items for where the money is coming from to fulfill the purchase

Motion by Mayor Ringate to approve the purchase of a vehicle to replace the totaled vehicle. Mayor Labadie seconded. Motion carries 4/0.

8. 2026 ALPR AUDIT

- A. Executive summary review found SLMPD to be in full compliance with State Statute & policy
- B. No recommendations of changes that needed to be made
- C. 60-day retention for internal reports established that are publicly available
- D. Mayor Labadie asked about the report having more data
 - I. Lieutenant O’Keefe response – standard ALPR audit that was received
 - II. Shorewood to distribute the summary of the ALPR audit to City Council

9. 2027 BUDGET PROCESS

- A. Section 7 of the JPA – Subd 2a. summarizes the funding formula and that the 2027 budget will require the formulas be adjusted
 - I. Formula can't be completed until the 2025 census and tax capacity comes out in July
 - II. Mayor Jennings asked to use current formulas for now
 - III. SLMPD to include what the budget would have been and what it is now
- B. Budget work session dates – May 19th @ 5:00 p.m. & June 10th @ 5:00 p.m.
- C. SLMPD looking for direction on the following items:
 - I. 18th officer
 - II. Fleet purchasing versus leasing
 - III. New RMS system that will hopefully go live in 2028 with an approximate cost between \$100,000 - \$125,000; first week of May will be the LMAC migration
 - IV. SLMPD to put all items in first budget presented and put all super critical CIP items in the budget
 - V. Budgetarily – Discussions to occur with Excelsior Fire District about priority for maintenance / repairs (roof, batter backups, garage flooring, drains, etc.)

10. CHIEF'S UPDATES

- A. Chief's Salary – Operating Committee to do a wage comparison / study
- B. Staffing:
 - I. 3rd hiring process for officer – interviews to continue this week
 - II. Officer Hildebrant began in February, CSO Needham resigned, CSO Rogers began in January, one CSO on medical leave
 - a. SLMPD asking to increase staffing for CSOs to 6 – budget neutral outside of the cost for equipment

Motion by Mayor Fletcher to authorize the Chief to have up to 6 CSOs. Mayor Ringate seconded. Motion carries 4/0.

- C. LMAC data to be transferred & hosted on premises – has been in progress for 3 years
- D. FBINA Recap – Rewarding experience
- E. Mayor Ringate proposed a stipend of \$1,500 to Lieutenant O'Keefe while Chief Ballsrud was at FBINA. Mayor Jennings proposed a \$2,000 stipend

Motion by Mayor Ringate to provide a stipend of \$2,000 to Lieutenant O'Keefe for his time as Acting Chief. Mayor Labadie seconded. Motion carries 4/0.

11. MAYOR'S UPDATE

- A. Shorewood – Flock cameras and separating them from the 2027 budget
- B. Excelsior – No updates
- C. Greenwood – No updates
- D. Tonka Bay – No updates

12. ADJORNMENT

Motion by Mayor Ringate to adjourn at 8:21 p.m. Mayor Labadie seconded. Motion carries 4/0.

Respectfully submitted,

Laura Holtan
Administrator