

**SUMMARY MINUTES**

1. CALL TO ORDER – ROLL CALL – APPROVAL OF AGENDA

Mayor Fletcher called the regular meeting to order at 5:34 P.M.

Present: Committee Members Fletcher, Jennings, Ringate and Labadie; Chief of Police Ballsrud, Lieutenant O’Keefe, Administrator Holtan; Excelsior City Manager Luger; Shorewood Administrator Nevinski

Mayor Fletcher to add the Memorandum of Understanding for the Union – move to before adjournment.

**Motion by Mayor Ringate to approve agenda as presented and modified. Mayor Labadie seconded. Motion carries 4/0.**

2. CONSENT AGENDA

- A. Summary Minutes
  - 1. July 15<sup>th</sup>, 2025 – Quarterly Meeting
- B. Verifieds
  - 1. October - November 2025 – Verifieds
- C. Monthly Budget vs. Actual Reports
  - 1. October- November 2025

Mayor Jennings requested to pull the verifieds for more discussion before the discussion on the MOU.

**Motion by Mayor Labadie to approve Consent Agenda as amended. Mayor Ringate seconded. Motion carries 4/0.**

3. MATTERS FROM THE FLOOR – None

4. CHIEF’S UPDATES

- A. Chiller project update
- B. Staffing update
- C. Community events update

5. 2024 AUDIT

**Motion by Mayor Jennings to accept the 2024 financial audit. Mayor Ringate seconded. Motion carries 4/0.**

6. 2026 HOUSEKEEPING MATTERS

A. 2026 Chair is Mayor Jennings; Vice-Chair is Mayor Ringate

**Motion by Mayor Ringate to accept the Chair rotation. Mayor Labadie seconded. Motion carries 4/0.**

B. Review of City Alternates

C. Review of financial institutions used and newspapers

D. Review of SLMPD legal counsel – personnel matters

a. SLMPD to update the Cities legal counsel to City Prosecutor

**Motion by Mayor Ringate to approve the above matters for housekeeping. Mayor Labadie seconded. Mayor carries 4/0.**

E. RFP's 2025 Financial Audit Discussion

a. Review of the RFP's received

**Motion by Mayor Jennings to accept the RFP from Abdo. Mayor Labadie seconded. Motion carries 4/0.**

F. LMCC contract videographers price increase

**Motion by Mayor Jennings to approve the contract pricing for the videographer for LMCC. Mayor Labadie seconded. Motion carries 4/0.**

7. 2026 OFF-DUTY RATES INCREASE

A. Recommendation to increase the billable rate of \$125 per hour to \$130 per hour with officers increasing to \$95 per hour

**Motion by Mayor Ringate to approve Special Events billable rate be set at \$130 per hour and officers rates to be set at \$95 per hour for 2026. Mayor Jennings seconded. Motion carries 4/0.**

8. FLEET FINANCING OPTIONS

A. Review of financial institution attempts to find financing for the vehicles

B. City of Greenwood and Tonka Bay also options for financing

C. As we come out of leasing the recommendation will be to start buying the vehicles outright

**Motion by Mayor Ringate to authorize the Chair, Mayor Fletcher of Greenwood to sign the financial option decided on. Mayor Labadie seconded. Motion carries 4/0.**

9. CHIEF'S COMPENSATION

A. Administrator Nevinski recapped – 4.5% increase recommendation is in range

10. MAYOR'S UPDATE

A. Flock Discussion

11. Verifieds Reviewed

**Motion by Mayor Jennings to approve the verifieds. Mayor Labadie seconded. Motion carries 4/0.**

12. ADJOURNMENT

**Motion by Mayor Jennings to adjourn at 7:11 P.M. Mayor Ringate seconded. Motion carries 4/0.**

Respectfully submitted,

Laura Holtan  
Administrator